

REVISED CALENDAR OF EVENTS FOR 2025 NATIONAL ELECTIONS

Activity	Timeline	Responsibility/Action by
Establish Election Committee	9 th September ,2025	Association Board
Define election guidelines	25 th September, 2025	Election Committee
Notice of election for office bearers and sending application forms	2 nd October, 2025	Election Committee Chair & Secretariat
Budgeting & resource mobilization	3 rd October, 2025	Treasurer & Board
Update the membership register and publish	9 th October, 2025	Membership Committee
Open nominations	13 th October, 2025	Election Committee
Verify and approve candidates	17 th October, 2025	Election Committee
Publish list of candidates/Announcement of Nominees through emails and KCPA website	21 st October, 2025	Election Committee
Dissatisfied candidates not declared as Nominees to appeal via email or hard copy of appeal delivered at KCPA office	23 rd October, 2025	Election Committee
Release of Final list of nominees Names	30 th October, 2025	Election Committee
Train members on voting system	4 th November, 2025	Election Committee & IT Team
Publish election calendar	11 th November, 2025	Election Committee
Disseminate campaign guidelines/code	13 th November, 2025	Election Committee
Candidate campaigns	21 st November, 2025	Candidates

End of campaign activities	14th December, 2025	Election Committee
Voting Day (electronic portal)	15 th December, 2025	Election Committee & IT Team
Announce results	15 th December, 2025	Election Committee
Issue certificates	16 th December, 2025	Election Committee
Handle disputes/appeals Dissatisfied candidates to appeal via hard copy of appeal delivered at KCPA office	16 th December, 2025	Appeals Committee
Results of appeals	17 th December, 2025	Appeals Committee
Handover process Swearing-in of elected persons	18th December, 2025	Outgoing & Incoming Officials. KCPA Board and KCPA Advocate
Conduct election review	18 th December, 2025	Election Committee
Submit final report	19 th December, 2025	Election Committee